

FRANK FORD, MBA

Lake Forest, IL | 123-555-5555 | frankford@example.com | [LinkedIn](#)

SENIOR MANAGEMENT CONSULTANT

Accomplished, Senior Management Consultant with 15+ years of operations management and business development experience in diverse workplace environments across global regions. Encompass strategic thought leadership expertise, leveraging analytical skills with an in-depth understanding of management to develop business solutions. An excellent communicator who can identify opportunities and establish strategic alliances.

Core competencies include:

- Operations Management • Business Development • Revenue & Profit Growth • Executive Leadership
- Consulting • Financial Analysis & Reporting • Relationship Management • Budget Administration • ROI

EDUCATION

Master of Business Administration (MBA)
University of Chicago, Chicago, IL

Bachelor of Business Administration (BBA)
University of Chicago, Chicago, IL

EMPLOYMENT HISTORY

Horvath Corporation, Chicago, IL

2016-Present

BUSINESS CONSULTANT

- Conduct research, create detailed business models, and deliver strategic recommendations that produce revenue and propel growth for the organization.
- Significantly improved administration of deliveries from 70% to over 95% by developing efficient processes and relevant, timely reporting.
- Evaluated and redefined job descriptions, resulting in greater efficiency and a reduction in annual costs.
- Facilitated communication and cooperation among departments, resulting in increased productivity and reduction in overhead.

CoFix Industries, Elk Grove Village, IL

2012-2015

OPERATIONS MANAGER

- Smoothed interdepartmental operations by developing and implementing checks and balances for processes.
- Utilized extensive knowledge of and skill in production logistics to significantly improve assembly and shipping departments.
- Developed strong relationships with managers and staff, creating a cohesive and productive team in a deadline-driven environment.

Best Products, Gary, IN

2009-2012

PRODUCTION MANAGER

- Created and implemented new policies, procedures, and programs to enhance productivity and promote an environment of ownership and teamwork.
- Rapidly promoted to higher level based on quality of work, speed in acquiring new skills, communication, and team leadership.

COMMUNITY & VOLUNTEER SERVICE

Volunteer, East Chicago Food Pantry, Chicago, IL